

# **MERRIOTT PARISH COUNCIL**

**DRAFT Minutes of monthly PARISH COUNCIL meeting held OCTOBER 6<sup>TH</sup> 2014.**

**OPEN SESSION:** There were 10 members of the public present. The Chairman invited comments.

*The Chairman commented that Planning issues will be taken during the meeting to give residents adequate opportunity to express their views.*

- Merriott Rovers expressed their thanks to the Parish Council for the completion of the Community Pavilion which they look forward to using on a regular basis. Merriott Youth FC also expressed their thanks and support.
- Mr Lacey asked that attention is given to the trees that are overhanging the pitch.
- Mr Rowsell & MYFC confirmed that they will help the groundsman with the marking of the pitch and erection of the goal posts.
- M Rovers wish to have a team photograph outside of the Pavilion. Members of the Parish Council are welcome to join them.
- Mr Hall: Expressed disappointment that the Parish Council did not take a view on the A303 changes. The tree on Broadway is still causing pedestrians problems. Churchyard trees are overhanging the access. Shyners Lane has not been coppiced as suggested. The rent for the pitches was set at the higher rate so that pitch maintenance would be undertaken by the PC.

**MEETING OPENED: 7.25 hrs.**

**PRESENT:** Mr G Merrick, Mr J Shorting, Mr I Noble. Mr Norton arrived at 7.40hrs.

**APOLOGIES FOR ABSENCE:** Mr M Steer. Mr Maxwell apologies sent by e mail at 5pm and not opened until the following day.

**IN ATTENDANCE:** Marion Andrews (Clerk). Mr C Le Hardy County Councillor from 20.35hrs.

## **CODE OF CONDUCT AND DECLARATIONS OF INTEREST:**

The Chairman asked members for declarations of interest.

**All members declared an interest in the Pavilion Project, Budget and Precept and have signed a Dispensation Form to cover Discussion on Financial issues. In addition;**

**2014/260** Cllr Merrick declared a personal & prejudicial interest in agenda item 9.2 Mini Pitch as family are members of MYFC and item 11- Being an Allotment holder.

**2014/261** Cllr Shorting declared a personal interest in 8 - Kings Head Closure having been the skittle captain and 11- personal and prejudicial being an Allotment holder.

## **MINUTES OF THE LAST MEETING**

The Minutes of the monthly meeting held on September 1st were reviewed.

**2014/262** It was proposed by Cllr Shorting and unanimously **RESOLVED** that the Chairman sign them as a correct record which he duly did.

## **MATTERS ARISING**

There were no immediate matters arising.

**2014/263** The following **ACTION** points from previous meetings were reviewed.

2009/314 point 10 Lowering of kerbs a Manor Drive, Bakehouse Corner, Townsend Corner, Sherlands corner. **ACTION:** Now submitted by CC as small highways improvement scheme 2014/15.

2011/173, 2011/283 Cllr Maxwell to pursue the conservation of the bollards at Evergreen path. The Clerk awaits a copy of a form from Cllr Maxwell (re English Heritage). **ACTION:** Cllr Maxwell meeting English Heritage August 2013 & listed. Awaiting paperwork: Ongoing bollard at Shyners terrace.

Open forum – Selling of property at the Piece, Hitchen dedicated Social Housing. Contact with Knightstone. 2014/090 Make further enquires with a view to securing Social Housing tenure on remaining properties. Cllr Maxwell to make enquires. **ACTION:** Ongoing

2014/060 Cllr to meet CC to view flood areas etc in Village. **TO BE ACTIONED.**

2014/093 Site for Memorial Bench at Recreation Ground. Awaiting purchase to Progress.

2014/132 Letter to Mr Witcombe re: Allotment tenancy request reply by July. Reminder sent via e mail as no response. **ACTION:** Agenda October

2014/186 Letter to resident regarding overhanging tree into Recreation Ground. Delivered 16/7. No response.

2014/224 Tree 78 Broadway obstructing pathway. Residents not aware of ownership. Happy for offending item to be removed. ACTION Cllr Merrick – for Ranger.

2014/231 Village Plan group request for bench on Crewkerne Road. County Councilor to fund. Pavement clearing required before able to progress. ACTION: Clerk.

## FINANCE

The following Invoices received in September were presented for payment.

PAYEE	DETAILS	AMOUNT	BUDGET LINE	FOR PAYMENT
M Andrews	38.75hrs Travel <a href="#">10@52.7</a> Telephone Office Allowance	£437.72less PAYE £87.60 =£350.12 10.54 5.00 20.00 TOTAL: £385.66	Clerk	YES
Tithe Barn	September x 1	£16.00	Hall Rental	YES
M Rowswell	September Summer Hours 50. Fuel 13.33 +vat2.67(Aug) £16.80 +vat 3.35(Sept)	£325 less PAYE £65 = £260.00 £16.00 £20.15 Total: £296.15	Groundsman	YES
HMRC	2 <sup>nd</sup> quarter PAYE	£482.60	PAYE	YES
M Down	Churchyard Mowing X 2 cut	Total= £480	Churchyard	YES
J Jackson	Merriott Messenger September edit	£90.00	Messenger	YES
Parish Magazine Printing	October edition	£205.00	Messenger	YES
Grant Thornton	External Audit	£600 + vat £120 Total= £720	Audit	YES
M Paull	Strimmer Repair Gang Mower repair Tractor Battery	£25 £50 £120 Total= £195.00	Equipment Repairs	YES
Rowswell Construction	Hire of Water Bowser	£91.00+vat 18.20 Total=£109.20	Rec Ground	YES
Evergreen Lawns	Turf for pitch	£560	Rec Ground	YES

Jaycee Plumbing	Pavilion extras as agreed	£3373.00 +vat £674.60 Total= £4047.00	Pavilion	YES
Bradford's	Invoices £35.28 £ 51.10 Credit £13.22	Total: 73.16	Pavilion	YES
Ricketts Electrical	Final quoted works & listed agreed extras	£1893.20+vat £378.65 Total: £2271.91	Pavilion	YES
M Andrews	Vacuum + cleaning equip Pavilion Cleaning Spiller Ironmongery Nesbits Tables/Chairs etc  Spillers extra signs	Tesco £161.76 Cash £110.00 35.22+vat 7.04=£42.26 £876.08 +vat £175.21 =£1,051.29 31.12+vat 6.22=£37.34 Total: £1,402.65	Pavilion	YES
EDF energy	April - Sept	£197.14	Pavilion	Goodwill reduction expected. Await new bill YES
Minster Carpentry	Additional items for fitment as agreed	£169.00	Pavilion	YES
Spotonsupplies	Supply of dispensers and toilet requirements	£110.46	Pavilion Management	YES
Wessex Water	Bowling Club	£12.42	Utilities	YES

**2014/264** Cllr Shorting proposed and it was unanimously RESOLVED that the Invoices are paid.  
Action: Clerk.

**2014/265** The Following Deposits were made in September: MM –Frith -£100, Lengthsman Refund- £1,185.20, MYFC Training & Turf - £276.66, MM-Stokes-£100, MRFC –Turf - £186.66, Stooks Memorials - £105

**2014/266** The 2<sup>nd</sup> quarter financial report was circulated with the agenda for information. Expenditure against budget is steady. The Clerk reminded members that there is a need to ensure that continuing expenditure is within budget as there is little room for any additional expenditure. Bonus Saver £6,386.84 Current Account £27,616.97. Within the Financial Regulations the Reconciliation needs to be checked. ACTION: Cllr Shorting/Clerk to arrange.

**2014/267** The External Audit from Grant Thornton is complete and the Notice of Completion of Audit is displayed. The report was circulated for members information. Further work on council procedure is required. ACTION: Chairman & Clerk.

**2014/268** Information for the draft budget for 2015/16 needs to be with the Clerk as soon as possible.

## PLANNING AND PLANNING MATTERS

- (1) APPLICATION 14/04200/FUL & 14/04201/LBC APPLICANT: Mr Lee Slade  
PROPOSAL: Alteration and conversion of redundant mill site to include 23 converted to residential units and 22 new build dwellings, demolition of factory buildings including portions of listed buildings and altered vehicular access to Tail Mill Lane. *The Chairman invited Mr Dore to comment. There was a lack of consultation with local residents. Much of the Local Information is inaccurate. Tail Mill is an unadopted road not suitable for construction traffic or later traffic from the development. It is classified as a bridleway. A bollard is required just past the last house.*

*Cllr Merrick reviewed the application and stated this is a desirable and prestigious plan. Much needed for tidying up the area except there are concerns; The community will be expanded considerably, but there is no 106 monies as they have been offered dispensation, there is no mention of social housing as they have been offered dispensation. Question- at what point was this discussed and who made the decision and why when other smaller developments are subjected to this criteria which is much needed in the village? The Parrett trail crosses the land and there is no mention of this. Highways need to divert the construction traffic and the development traffic away from the village core.* **2014/269 Decision: Support but with conditions**

(2) APPLICATION 14/04335/FUL APPLICANT Mr R Bastable PROPOSAL: Change to use of land and erection of buildings to form rural life and vintage vehicle museum ( Revised Application) LOCATION: Haselbury Mill, Haselbury Plucknett, Crewkerne. *Mr Bastable spoke on the change of plan being to site development on the other side.* **2014/270 Decision: Support**

#### **OTHER MATTERS**

Advice of appeal: Mr & Mrs N Simcock 12, Newchester Cross. Proposal: Erection of two storey extension to dwelling house.

#### **DETERMINATIONS.**

. The Old Garage Merriotsford – Permission Granted with conditions

. 15 Manor drive –Permission Granted with conditions

. Installation of Solar Farm –Permission Granted with conditions.

- Knightstone Housing – The Piece. Merriott – Waiting for information from District Councillor. Ongoing.

**2014/271 Kings Head** – Letter from SSDC stating the initial moratorium period has lapsed and the Council is now arranging to remove the Land Registry and Land Charge restriction on the property. The owners are now free to dispose of the property.

#### **RECREATION GROUND**

**2014/272 Update on pitch** maintenance during September – The Chairman reported that the turf has regenerated well with the regular watering. Thank you to everyone involved.

**2014/273 Additional mini soccer pitch** –Following the joint meeting between MYFC & MCC and the PC on site the MCC have considered their position and stated that the proposed site would seriously disable the possibility of cricket at a good standard ever being played. The Chairman stated that the Recreation ground is an area for sports in general not just football. There will be a financial impact without football. It was proposed NOT to introduce the 9x9 pitch. Vote 2:1 in support of the proposal

**2014/274 CCTV training: ACTION:** Cllr Shorting to arrange

**2014/275 Car Par Development:** Cllr Shorting proposed that a cost for the removal of the portacabin, demolishing the building and resurfacing the area is required for consideration as a project to provide the much needed additional car park spaces and enhance the area. ACTION: Cllr Shorting.

**2014/276 September report-**The Clerk reported undertaking the playground inspections for the month. Urgent attention needs to be given to the base of the climbing net that is rotting. ACTION: Clerk to ascertain replacement options and costs.

**2014/277 Groundsman work for October :** Lift, clean and replace tiles around the rocking horse. Mark out pitches. Cllr Noble liaison and playground inspection.

#### **COUNTY COUNCILLOR**

**2014/278** Mr Le Hardy reported that he has been appointed a Governor at Musgrove Hospital. Hinkley Point are investing in the community and are starting an Apprenticeship scheme. Flooding relief on the Somerset Levels to Weston Zoyland with new culverts means roads are closed. The Watgore traffic scheme is being implemented. He is able to support the request from Merriott for a bench on the Crewkerne Road pathway.

#### **COMMUNITY PAVILION PROJECT**

**2014/279 Build Project update report:** Cllr Shorting reported that the final snagging is completed and the Building Control Inspection was on the 22<sup>nd</sup> Sept. The final certificate has been received. The Public Toilets were open from October 3<sup>rd</sup>. Paint for the shed doors is £60+ primer-AGREED. Meter Housing Roofing to be completed. ACTION : Clerk- Holden Engineering for Stainless steel top. Bucket of Sand for cigarette ends needed. The Chairman expressed his Thanks to Cllr Shorting and the Clerk for their time and efforts.

**2014/280 Caretaker role:** Mr M Rowsell has been offered and agreed to undertake this role. ACTION: Clerk to furnish job description and contract. There is still a need to make arrangements for cover when he is away.

**2014/281 Financial review:** All the invoices for the extra expenditure to complete the project is now known. Cllr Shorting and Clerk to review and provide a report.

**2014/282 Valuation Office:** Clerk have informed them that the building is complete. Assessment visit is to be arranged.

**2014/283 Official opening arrangements:** Morning of Saturday November 15<sup>th</sup> 10-12am. List of proposed invitees provided. ACTION: Clerk to send out.

## **ALLOTMENT**

**2014/284 Bi annual inspection report:** The Clerk reported on her inspection visit. This was Noted by members and will be shared with the Allotment Association.

**2014/285 Agreement / rent:** No response from Mr Witcombe; No further action.

## **EGWOOD**

No meeting in September – provisionally 15<sup>th</sup> October.

## **PARISH RANGER SCHEME**

**2014/286** The Clerk expressed concern that communication between SSDC and the Parish Council is lacking. The monthly work programme is not AGREED and e mails with requests are not acknowledged. ACTION: Cllr Merrick to contact Mr Fox.

## **HIGHWAYS & FOOTPATHS**

**2014/287 Broadway Traffic calming + Moorlands Development:** The Parish Council made the request within the Moorlands Development Plans that as the entrance will be at one of the pinch points that it would support this being changed into a platform to improve traffic flow. There has been no feedback from Highways. Mr Le Hardy asked for the planning application number. ACTION: Clerk. Mr Hall informed Council that the site manager for the Developer indicated they would be supportive of this but would have to resubmit an application. ACTION: Clerk to contact Highways.

**2014/288 Footpaths:** Mr Goldie is leading a group and will be communicating with the Clerk who has offered her support.

## **PARISH BULB PLANTING**

**2014/289** 2000 native bulbs are being supplied. A planting plan is required. Suggested areas are the Church and Pavilion. Please contact the Clerk. ACTION: Clerk to contact Church PCC.

## **VILLAGE PLAN**

**2014/290** The report from Mr Bowman was circulated with the Agenda for information. The Chairman detailed the progress. The request to improve the pavement and provide a bench on the path to Crewkerne is being taken forward positively. The Chairman will be meeting periodically with Mr Bowman.

## **CORRESPONDENCE**

A list of e mail was circulated for information with the agenda.

Response to mail from Ms Lehman regarding football at the Recreation Ground : Action Chairman/Clerk

NHS England Pharmaceutical Locality determination consultation. ACTION : Chairman to liaise with Mr Punni on its significance.

## **ITEMS FOR NEXT MEETING-None**

**ITEMS OF NOTE-** Sink hole in the road at Higher Street is dangerous. Report to Highways again.

**Meeting Closed 21. 30**

**DATE OF NEXT MEETING: NOVEMBER 3<sup>RD</sup> Tithe Barn, 7pm.**